

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
June 10, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, June 10, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Bill Rogers
Kent Bratcher	Jeff Youtsey
Nora Sanchez	

The following were absent:

Terry Hill
Raul Rodriguez
Manuel Madrid, Jr.

Also present:

Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Mayor Burch, and all joined in the Pledge of Allegiance.

New Requests for City Facilities

Roberto Aguilar representing the Door of Artesia – request for use of City Parks (dates and locations provided on application) for Community Outreach events. Councilor Bratcher moved to approve this request, contingent upon proof of insurance. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Consent Agenda

Councilor Aguilar moved to approve the Consent Agenda with an amendment to the May 27, 2014 minutes. He asked that his motion to amend the budget for lighting along Eagle Draw be added. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

The Consent Agenda includes:

1. **Approval of Minutes:** *May 27, 2014 – Regular meeting
2. **Consideration of Bids:**
3. **Contracts, Leases and Agreements:**
 - A. *Approval of MOU with Immigration and Customs Enforcement, Homeland Security Investigations (HSI) for the reimbursement of joint operations expenses from the Treasury Forfeiture Fund
 - B. *Approval of MOA with Eddy County for DWI Offender Tracking services
 - C. *Approval of Industrial Park lease with Bedroc Dynasty, LLC for Lot 2A of Block 1 of the Industrial Park Phase III
4. **Appointments:**
 - A. Approval of reappointment of Sylvia Flores to the Library Board of Trustees (term to expire June 2017)

- B. Approval of reappointment of Danny Parker to the Library Board of Trustees (term to expire June 2017)
 - C. Approval of reappointment of Rebecca Prendergast to the Library Board of Trustees (term to expire June 2017)
5. **Resignations:**
- A. Accept the resignation of Jeri Burns, Police Detention Officer, effective June 1, 2014
 - B. Accept the resignation of Lucas Davis, Firefighter, effective May 28, 2014
 - C. Accept the resignation of Francisca Bishop, Fire Lieutenant, effective June 11, 2014
6. **Dates of Hearing:**
- A. *Permission to set a public hearing for July 8, 2014 for consideration of an ordinance amending section 1-6-14F of the employee personnel ordinance
7. ***Travel and Training:**
- A. Fire – Permission for one (1) employee to attend the Fire Officer I training in Roswell, NM. No costs
 - B. Fire – Permission for one (1) employee to attend the Advanced Burn Life Support training in Odessa, TX. No costs
 - C. Police – Ratification of Mayor Burch's approval for two (2) employees to attend the Command Leadership for FTO in Challenging Times training in Baytown, TX. Request actual expenses
 - D. Police – Permission for one (1) employee to attend Field Training Officer (FTO) training in Rio Rancho, NM. Request actual expenses
 - E. Police – Permission for one (1) employee to attend VINE (Victims Assistance Program) Awareness training in Roswell, NM. No costs
 - F. F&A – Ratification of Mayor Burch's approval for three (3) employees to attend a Customer Service training in Artesia, NM. Registration is the only cost
 - G. Police – Permission for two (2) employees to attend the Police Academy Graduation in Silver City, NM. Request actual expenses
 - H. Water – Permission for one (1) employee to attend the 2014 NMWWA SE Section Workshop in Roswell, NM. Registration is the only cost
 - I. Executive, Legislative and Department Heads – Permission to attend the NMML Policy Committee meeting in Albuquerque, NM. Request actual expenses and mileage
 - J. F&A – Permission for two (2) employees to attend Essential Skills for Manager or Supervisor training in Roswell, NM. Registration is the only cost
 - K. Fire – Permission for one (1) employee to attend IFSAC Fire Officer I training in Albuquerque, NM. Request actual expenses
8. **Use of Facilities** *(approval contingent upon receipt of all applicable fees, license(s) and dept approvals):*
9. **Routine Requests for City Facilities:**
- A. *Artesia Chamber of Commerce and the Eddy County Fair Association have requested permission to hold their annual Fair Parade *(contingent on State approval and insurance)* on Monday, July 21, 2014 from 4 pm – 5 pm with the closure of Main Street from Bulldog Boulevard east to Roselawn Avenue during the parade. Request waiver of all fees
 - B. *Eddy County Fair Association has requested a standby ambulance for the rodeo to be held Friday, July 25, 2014 and Saturday, July 26, 2014 beginning at 8 pm each night *(lasting approximately 2 hours)*. Request waiver of all fees
10. **Budgeted Items:**
11. **Non-budgeted Items:**
12. ***Payment of Bills**

Public Hearings

Mayor Burch declared the meeting open for public hearing for the following:

- A. Consideration and approval of an ordinance approving the sale of real property with a value of over \$25,000

Councilor Rogers moved to postpone consideration and approval of an ordinance approving the sale of real property with a value over \$25,000 to the June 24, 2014 meeting. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

- B. Consideration and approval of an ordinance for the Annexation plat of J and J Acres Subdivision in E/2NE1/4 of Section 11 and W/2NW1/4 Section 12, T17S, R25E New Mexico Principal Meridian, Eddy County, New Mexico

Ms. Hinkle reported that this was a voluntary annexation.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the annexation plat of J and J Acres Subdivision in E/2NE1/4 of Section 11 and W/2NW1/4 Section 12, T17S, R25E New Mexico Principal Meridian, Eddy County, New Mexico, Ordinance No. 935. The motion was seconded by Councilor Sanchez and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 935

- C. Consideration and approval of an ordinance for a replat for Davis Addition No.2, Block 8, Lots 12, 13, & 14, Sec13, T17S, R25E located on W. Missouri Ave.

Ms. Hinkle reported this replat would clean up lot lines.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the ordinance for a replat for Davis Addition No. 2, Block 8, Lots 12, 13, & 14, Sec13, T17S, R25E located on W. Missouri Ave., Ordinance No. 936. The motion was seconded by Councilor Youtsey and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 936

- D. Consideration and approval of an ordinance for a replat of Tract B of Ocotillo Place, a portion of Ocotillo Place and of Clayton & Stegman Addition, Section 17, T17S, R26E

Ms. Hinkle reported this replat would clean up lot lines.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the ordinance for a replat of Tract B of Ocotillo Place, a portion of Ocotillo Place and of Clayton & Stegman Addition, Section 17, T17S, R26E, Ordinance No. 937. The motion was seconded by Councilor Youtsey and upon roll call vote, with the following voted recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 937

- E. Consideration and approval of an ordinance for a replat of Tract of land located in the NW1/4NW1/4 of the City of Artesia, Sec.7, T17S, R26E.

Ms. Hinkle reported this replat would clean up lot lines.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the ordinance for a replat of Tract of land located in the NW1/4NW1/4 of the City of Artesia, Sec.7, T17S, R26E. Ordinance 937. The motion was seconded by Councilor Rogers and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 938

- F. Consideration and approval of an ordinance for an Annexation Plat for Artesia Country Club, NE/4 of Section 12, T17S, R25E, New Mexico Principal Meridian, Eddy County, New Mexico

Ms. Hinkle reported that this was a voluntary annexation.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the annexation plat for Artesia Country Club, NE/4 of Section 12, T17S, R25E, New Mexico Principal Meridian, Eddy County, New Mexico, Ordinance No. 939. The motion was seconded by Councilor Rogers and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 939

- G. Consideration and approval of an ordinance for a replat, Tyler Subdivision, Block 2, S1/2 Lot 10, and all of lots 11 and 12, Sec.17, T17S, R26E, located at northwest corner of S. 1st and Bullock, commonly known as 818 S. 1st Street

Ms. Hinkle reported this replat would clean up lot lines.

Planning and Zoning recommended passage.

No public comment was received.

Councilor Bratcher moved to approve the ordinance for a replat, Tyler Subdivision, Block 2, S1/2 Lot 10, and all of lots 11 and 12, Sec.17, T17S, R26E, located at northwest corner of S. 1st and Bullock, commonly known as 818 S. 1st Street, Ordinance No. 940. The motion was seconded by Councilor Youtsey and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed.

ORDINANCE NO. 940

Personnel

Councilor Rogers, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire Robert Monday to the position of Equipment Operator II, at a salary of \$2141 per month (CA 16). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rogers, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire John Perez to the position of Equipment Operator II, at a salary of \$2141 per month (CA 16). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rogers, upon recommendation of the Mayor, and subject to successful completion of required pre-employment testing, moved to hire Amanda Kellar to the position of Detention Officer I, at a salary of \$2141 per month (CA 16). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Human Resource Director Bill Thalman requested to pull the recommendation to hire a Facilities Maintenance Tech I, at a salary of \$2141 (CA 16).

Councilor Bratcher made a motion to postpone the ratification of Mayor Burch's approval to hire James McGuire to the position of Community Development Director until the June 24, 2014 meeting. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers motioned to approve the ratification of Mayor Burch's approval to hire summer youth, summer recreation and splash pad attendants (from approved list) at the following salaries (subject to successful completion of required pre-employment testing):

Recreation Aides/Leaders \$7.50 per hour

Splash Pad Attendant \$7.75 per hour

Summer Youth \$7.50 per hour

The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Public Safety

Police

Chief Raley presented the department statistics for May.

Councilor Aguilar moved to approve the request for the Police Department to apply for the COPS Grant. This grant would allow the department to hire 2 new school resource officers at no cost to the City until 2017. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Fire

Division Chief Burks presented the department statistics for May.

Community Development

Ms. Cheryl Hinkle presented the department statistics for May.

Infrastructure

Infrastructure Director Byron Landfair reported on the status of projects. 13th Street should be paved next week and is scheduled to open at the end of the month. The work at 2nd & Grand is progressing on time.

City Clerk

Mayor Burch asked City Clerk Aubrey Hobson to look into recent adjustments made by the Taxation and Revenue Department to see if there is a possibility of them owing us a refund based on a decision made by the courts for the City of Eunice.

Mayor

Councilor Rogers moved that in accordance with 10-15-1-H(2) 7 (8), the Council and Mayor go into executive session regarding the sale of real property (private sale). The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Sanchez, Aguilar, Bratcher, Youtsey, Rogers

Nay: none

the motion passed

Council recesses to executive session at 8:17 p.m.

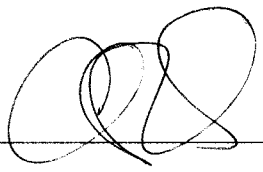
Council reconvened at 8:32 p.m.

Councilor Rogers moved that the only matters discussed in executive session pertained to the sale of real property (private sale), and no action was taken. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

There being no further business to come before the Council, the meeting adjourned at 8:35 p.m.
June 10, 2014.


Mayor

ATTEST:



City Clerk